## **Pre / Post Rental Inspection Form**

## **Instructions:**

- 1. Lender to complete Section 1 & 3 prior to pickup
- 2. Borrower to complete Section 2 upon pickup. <u>Please note</u> Renter must confirm he/she is familiar with the safe operation of the item being rented
- 3. Both Borrower and Lender to complete and sign section 4 prior to rental commencing Issues identified should be marked on the diagram and detailed in the comments section
- 4. Both Borrower and Lender to complete and sign section 5 at conclusion of rental. Issues identified should be marked on the diagram and detailed in the comments section

1. Lender details	
First name:	Last name:
Contact phone number:	Email address:
Residential address:	
Do you have insurance (home, contents, car or any other relevant insurance): Yes / No	
2. Borrower details	
First name:	Last name:
Contact phone number:	Email address:
Residential address:	
Renter is familiar with the safe operation the item being rented: (circle) Yes / No	
Do you have insurance (home, contents, travel insurance etc)?: (circle) Yes / No	
Drivers license / passport number (Lender to take photo):	
3. Rental details	
Item description:	
Pickup date:	Drop off date:
Pickup address:	
Pre rental inspection checklist: (complete checklist as you inspect)	

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4. Pre rental inspection: (provide details of any issues identified)	
Identify any issues:	Comments:
Acknowledgment: (Lender and Borrower to sign before rental commences)	
Signed (Lender):	Signed (Borrower):
5. Post rental inspection: (provide details of any issues identified)	
Identify any issues:	Comments:
Acknowledgment: (Lender and Borrower to sign once rental complete)	
Signed (Lender):	Signed (Borrower):